

Strategic Ideas and Proven Methods

It takes a company with strategic ideas and proven methodologies to successfully initiate, plan, manage and operate government programs in today's demanding fiscal environment. Cabezon Group is that company.



We provide
program management services
services in diverse areas including:

- Strategic planning
- Operations staffing
- Grants management
- Outreach and marketing support
- Recruiting and managing SMEs
- Regulatory reviews
- Facilitating conferences, seminars and workshops
- Partnership building
- Curriculum development and delivery
- Information and records management
- Performance measurement
- Custom technology solutions

Cabezon Group offers complete life cycle program management support using proven processes, methodologies and agile staff who quickly respond to complex and changing requirements.

Our business model is focused on supporting the program management needs of government agencies. We excel at converting program and policy goals into concrete operations. We handle strategic planning, budgeting, staffing of operations, logistical support, reimbursement processes and records management using modern tools and best industry practices.

Our clients have a diverse set of programmatic needs; therefore we maintain a staff with diverse capabilities. Our program managers and staff are provided with the tools and training to be strategic leaders who accomplish tasks on time and within budget.

Our team can work on short- or long-term engagements depending on your needs. Our record of past performance speaks for itself.

Strategic project consulting

Our managers work closely with you to systematically evaluate your program, identify objectives and goals, and define strategies that deliver positive outcomes.

Operations staffing

We provide the personnel to meet your needs. Whether you need administrative support or a subject matter expert, our qualified personnel have a diverse set of capabilities and knowledge. We can quickly recruit, train and position personnel within your program to meet a wide range of requirements.

Grants management

We specialize in managing and operating grant programs. We have deep experience supporting program design, operations management, information technology solutions, outreach efforts, criteria development and performance monitoring.

Our Services

Outreach and marketing support

Our staff has the experience to create and operate effective outreach programs. We work with you to identify quantifiable goals and create plans designed to promote your program.

Recruiting and managing SMEs

Subject matter experts become invaluable when strategically placed and managed within programs. We recruit and manage networks of SMEs for our clients. We find highly qualified SMEs who provide specialized knowledge within any discipline. Depending on your needs, our SMEs can work onsite or remotely.

Regulatory reviews

Our staff's knowledge of the federal regulatory process provides value for your program. We will meet your regulatory support needs such as analyzing issues, drafting program rules, preparing communications and reports, summarizing public comments, evaluating proposed guidances and reviewing new legislation.

Facilitating conferences, seminars and workshops

We will coordinate and manage all the details of your meetings. From one-on-one meetings to organizing national conferences, our staff provides unparalleled support throughout the entire meeting life cycle. Our staff uses a suite of tools to manage meeting details keeping operations on schedule and within budget.

Partnership building with related programs and resources

We help you identify potential partnerships with programs, agencies and organizations that share your goals. Our team can identify relationships that can be leveraged via partnerships such as resource sharing or increasing competencies and capabilities.

Curriculum development and delivery

When you need to develop training programs, our staff will deliver complete curriculum development services. We will design courses, solicit subject matter experts and organize the delivery of training. We build courses for the classroom as well as specialize in creating e-learning modules.

Information and records management

Our clients turn to us to meet document management requirements within their programs. We know your data is an irreplaceable asset and needs to be protected and managed correctly. We develop efficient, cost-effective solutions to ensure vital information is stored securely and meets regulatory guidelines. Our solutions integrate records management technology to help automate processes and provide a systematic approach to archiving data.

Performance measurement, surveying and evaluations

Our staff has implemented feasibility studies, needs assessments and performance reviews. We implement sound practices to determine the efficiency, relevance, sustainability and institutional impacts of existing and proposed program activities.

Custom technology solutions

We will add sustained value to your program through our ability to provide IT solutions designed to address your unique needs. Our IT staff is in-house, which means you have direct access to a team dedicated to meeting with you and understanding your requirements. We offer a comprehensive mix of IT services that enable you to leverage technology making your program run more efficiently. Our cost-effective solutions have increased productivity for numerous federal programs.

Highlighted Engagement

Federal Emergency Management Agency Assistance to Firefighters Grant (AFG) Program

Cabazon Group is instrumental in the management of the AFG program under the Federal Emergency Management Agency. Since 2001, the AFG Program has been providing grants to fire departments and first responders to strengthen the nation's ability to respond to emergencies. A total of \$2.75 billion in grants have been awarded since the program's inception, and the program receives an average of 25,000 applications a year. Our staff is integral in managing diverse areas within the program. Our support includes managing field and office staff to handle grant inquiries, coordinating workshops throughout the United States, performing monitoring and close-out activities, records management, maintaining the program Web site, building custom IT solutions and managing peer review panels. Our efforts helped make this grant program a model of success by allowing agency staff to concentrate on program policy and design.

Program Management Key Clients

U.S. Department of Health and Human Services

Health Resources and Services Administration

National Cancer Institute

U.S. Department of Homeland Security

Federal Emergency Management Agency

Contract Vehicles

- SBA 8(a) Program
- GSA IT Schedule 70 (GS-35F-06645)
- GSA AIMS Schedule, Group 541 (GS-07F-0463T, GS-07F-0464T)
- BPA – FEMA/DHS (HSFEHQ-07-A-0001)
- IDIQ – SAMHSA – Domains 9 & 10 (HHSS28332007000651)
- IDIQ – HHS Program Support Center (HHSP23320095609WC)

About Cabazon Group

Cabazon Group is an established 8(a) firm delivering professional services critical to the success of complex federal, state and local government programs.

Our clients rely on our knowledge, creativity and in-house technical capabilities to provide insightful solutions that improve their programs at any phase. From concept to execution to post-program analysis, we turn policy into outcomes.

In short, we are your policy outcome partner.

Contact Us

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